

The Regular Board meeting of Houtzdale Municipal Authority was held on Monday December 15th, 2025 at 4:00PM.

Members:      Bernie Kephart - Absent

                  Kevin Phillips – Present

                  Tim Stine – Present

                  Dustin Zazworsky – Present

                  Chris Kitko –Absent

                  Tim Huber – Present

                  Marjann Young –Absent

Also Present: Jeff Garrigan of HRG, Solicitor Rodney Beard and John Gallagher of HMA

Discussions:

A brief discussion was held regarding the 2021 Polaris Ranger. Repairs were completed at a total cost of \$2,114.28, and the machine has been returned to service.

A brief discussion was conducted concerning the ground lease for the wireless tower site in Madera, after which the board recommended proceeding with acceptance of the offer.

A brief discussion was conducted concerning parking on the mountain. The board recommended removal of signage and reopening existing paths and roadways.

1. Tim Stine made a motion seconded by Tim Huber to approve the minutes for the November 17th, 2025 meeting. Motion carried unanimously.
2. Tim Huber made a motion seconded by Dustin Zazworsky to approve and pay the bills for November. Motion carried unanimously.
3. Tim Stine made a Motion seconded by Tim Huber to approve the Treasurer's Report for November. Motion carried unanimously.
4. Tim Huber made a motion seconded by Dustin Zazworsky to approve Commercial Insurance package 2026 (Property, Crime, Inland Marine, Auto, General Liability, Public Officials and Management Liability and Excess Liability) in the amount of \$42,726.00. Motion carried unanimously.
5. Tim Stine made a motion seconded by Tim Huber to approve AmTrust North America workmen's compensation insurance policy for 2026 in the amount of \$19,321.00. Motion carried unanimously.
6. Tim Huber made a motion seconded by Dustin Zazworsky to approve AIG for cyber liability insurance for 2026 in the amount of \$3,577.00. Motion carried unanimously.
7. Tim Stine made a motion seconded by Dustin Zazworsky to approve for the solicitor to address issue on Beccaria Springs properties with the PA Game Commission. Motion carried unanimously.

8. Tim Huber made a motion seconded by Tim Stine to approve a production recognition for 2025 in the amount of \$400.00/employee. The motion carried by a vote of 3-0, with Kevin Phillips abstaining.
9. Tim Stine made a motion seconded by Dustin Zazworsky to approve HRG Inc. to update Ginter pump station design and put out for bid for Spring construction. Motion carried unanimously.
10. Tim Stine made a motion seconded by Dustin Zazworsky to approve AFP No. 07 for Greenland Construction (Pre-Chlorine Building Project) in the amount of \$32,005.71. Motion carried unanimously.
11. Tim Huber made a motion seconded by Dustin Zazworsky for approval to apply for an SRBC grant. Motion carried unanimously.
12. Dustin Zazworsky made a motion seconded by Tim Huber to adjourn the regular meeting at 4:39 pm. Motion carried unanimously



Ashley Smith

Recording Secretary